



Colorado High School Activities Association

'Seeking Excellence in Academics, Activities and Athletics'

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TO: MEMBER SCHOOLS
FROM: BILL READER, COMMISSIONER
DATE: FEBRUARY 18, 2009
RE: ENROLLMENT COUNT PROGRAM EXEMPTION

The CHSAA Board of Control approved a process where the Colorado Department of Education Enrollment Counts are used to determine the classification in which a school will compete during the playoffs.

This enrollment number print-out will be requested from the CDE and received by the CHSAA in a timeframe that meets CHSAA expectations and timelines for the 2010-2012 reclassification process.

From past experience, we have found that schools may have students placed on their enrollment counts who do not attend that school and for which the school was unaware of their presence. This was done to maximize state funding for students in alternative educational programs.

Typically, students in these programs are not enrolled in a CHSAA member school, do not have a transcript, cannot receive a diploma at that school, and in most cases, are not eligible for competition at any school.

If your school district has programs where students meet the above requirements and who do not attend or are not able to compete for your school, the attached form can be used to apply for a program exemption. The CHSAA Classification and League Organizing Committee will consider these programs for exemption, and if approved, the number of students in these programs will be deducted from your school enrollment count received from the CDE. Please note that for at least this next cycle, the enrollment count you submit to your district office will again be requested by this office next fall.

PLEASE NOTE: This is an opportunity to have students enrolled in programs to be excluded from enrollment counts, not individual students with their own special circumstances.

If you have questions, please do not hesitate to contact me.

**SCHOOL ENROLLMENT COUNT
PROGRAM EXEMPTION**

If your district has programs that meet the following requirements and whose students are placed on your school enrollment count for state funding purposes, please complete, in detail, the following information:

Program Name _____

Program Description _____

Organizing Agency _____

Why should students in this program be exempt from your enrollment count? _____

Approx. number of students from this program placed on your school's enrollment count _____

- Y N 1. Do the students in this program attend classes in your building?
- Y N 2. Do the students in this program have a transcript at your building?
- Y N 3. Do the students in this program have the possibility of receiving a diploma from your school?
- Y N 4. Do the students in this program meet CHSAA eligibility requirements for participation?
- Y N 5. Have students from this program participated while enrolled in this program?

School _____

School District _____

Administrator _____

Please forward to the CHSAA office/CLOC Committee on or before May 1, 2009