

**CHSAA EXECUTIVE COMMITTEE MEETING
CHSAA OFFICE
Friday, June 5, 2009**

MINUTES

1.0 ROLL CALL

President Kevin Land called the meeting to order at 8:05 am. Assistant Commissioner Bethany Schott called roll call and all Executive Committee members were present except Kevin Aten, CASE representative.

P	Don Anderson	P	Tom Sifers
A	Kevin Aten	P	Stephen Strong
P	Harry Bull	P	Dennis Tjaden
P	Dave Callan	P	Nancy Todd
P	John Condie	P	Paul Angelico
P	Alex Halpern	P	Rhonda Blanford-Green
P	Richard Hargrove	P	Bert Borgmann
P	Andy Johnson	P	Bill Reader
P	Dick Katte	P	Tom Robinson
P	Kevin Land	P	Bethany Schott
P	Shelli Miles	P	Harry Waterman

2.0 APPROVAL OF MINUTES

2.1 Minutes of CHSAA Executive Committee Meeting of April 8, 2009 – It was moved (Condie) and seconded (Tjaden) to approve the April 8, 2009 minutes. Hearing no discussion, the motion was approved unanimously.

3.0 PRESIDENT'S UPDATE

3.1 Comments – President Land welcomed the committee and thanked everyone for the opportunity to serve as the Association's President.

4.0 COMMISSIONER'S REPORT

4.1 Meeting Orientation – Commissioner Bill Reader thanked the committee for their attendance and congratulated them on a strong year.

4.2 Commissioner's Report

4.2.1 Probation/Restriction Action List – Commissioner Reader recommended the committee remove those schools/coaches listed on probation. It was moved (Tjaden) and seconded (Katte) to remove those schools/coaches listed on the probation list enclosed in the packets. Hearing no discussion, the motion passed unanimously.

4.2.2 Commissioner's Goals – Commissioner Reader outlined this past year's Executive Committee Goals for the Commissioner. He noted that the fifth goal – to create PSA's in order to promote the Association – would be put on hold due to finances.

- 4.2.3 Staff Retreat – Commissioner Reader overviewed the CHSAA Staff Retreat that was held May 29, 2009. The retreat agenda is attached in the committee packets.
- 4.2.4 2009-2010 Executive Committee Schedule – President Land outlined the upcoming 2009-2010 Executive Committee schedule and noted a few changes to the calendar.
- 4.25 Staff Contracts – It was moved (Miles) and seconded (Bull) to accept the administrative staffs' contracts for the 2009-2010 year. Commissioner Reader noted that each staff member had gone through a positive evaluation process. The motion passed unanimously.

5.0 **NEW BUSINESS**

- 5.1 August 13-16 Executive Committee Retreat
 - 5.1.1 Registration – Associate Commissioner Paul Angelico directed the committee to the August Executive Committee Retreat registration form enclosed in the packets and asked them to complete and return the form to him as soon as possible.
 - 5.1.2 Format – Brainstorming – Paul asked for additional agenda and discussion items for the Executive Committee Retreat. Although none were brought forth at that time, he welcomed ideas as people thought of them.
- 5.2 CLOC Information Meeting Report – Commissioner Reader reviewed the Classification and League Organizing Committee Information meeting that was held to review those schools that were seeking program exemptions to their CDE count.
- 5.3 State Association Adoptions – Assistant Commissioner Tom Robinson reviewed the Colorado rule adoptions for each sport. It was moved (Hargrove) and seconded (Tjaden) to approve the state association adoptions as listed. Hearing no discussion, the motion passed unanimously.
- 5.4 Officials' Year End Report – Tom Robinson directed the committee to review the Officials' Year End Report that is enclosed in the committee packets. This newsletter is mailed to every registered official and it outlines major changes and updates during the past year as well as recognizes the state championships final officials.
- 5.5 Transfer Statistics – Commissioner Reader directed the committee to review the transfer statistics included in the packets. He gave a quick history of the Transfer Rule, and then indicated that the number of transfers had stabilized.
- 5.6 Teleconference Seeding Meetings – Commissioner Reader presented the idea of moving toward using video conferencing for various seeding meetings and other meetings. It was moved (Tjaden) and seconded (Bull) for the CHSAA staff to look into purchasing a video conferencing system to best suit the CHSAA's needs. Commissioner Reader brought up the idea of using the building fund (approximately \$42,000) to fund the system. Tom Sifers concurred and asked the committee to evaluate the costs and weigh the probable savings. After discussion, the committee passed the motion unanimously.

It was then moved (Sifers) and seconded (Hargrove) to direct the Commissioner to purchase and install the most efficient video teleconferencing system; associated funding shall come from a redirection of the money that would be placed in the 2009-2010 Building Fund. The Commissioner is authorized to use additional funds from the operating budget if costs exceed \$42,000. After some discussion, the committee passed the motion unanimously. The equipment would be classified as a "capital purchase".

- 5.8 Executive Committee Picture – The committee had their picture taken.
- 5.9 Approval of Appeals Committees – Commissioner Reader directed the committee to the candidate list of appeals committee members. It was moved (Katte) and seconded (Miles) to approve the appeals committees. Dick Katte brought up the idea of rotating appeals committee members. After no further discussion, the motion passed unanimously.
- 5.10 Policy Approval
 - 5.10.1 Records Retention Policy – In response to this year's NFHS Legal Meeting, Commissioner Reader recommended the committee adopt the Records Retention Policy listed in the packets. It was moved (Callan) and seconded (Sifers) to adopt the Records Retention Policy. After some discussion, the motion passed unanimously.
 - 5.10.2 FLS/Overtime Policy – It was moved (Tjaden) and seconded (Sifers) to adopt the FLS/Overtime Policy which is currently in place. Hearing no discussion, the motion passed unanimously.
- 5.11 Denver Eagles Home School Team – The Denver Eagles Home School Team is periodically approaching Commissioner Reader with the request of joining for membership. The committee felt strongly that our member schools should only compete against actual school teams. It was determined that CHSAA will enforce its by-laws regarding no participation with club teams.

6.0 OLD BUSINESS

- 6.1 2009-10 State Tournament Sites (additions to April) – It was moved (Anderson) and seconded (Bull) to adopt the 2009-2010 Tournament Sites listed in the packets. Hearing no discussion, the motion passed unanimously.
- 6.2 Treasurer's Update
 - 6.2.1 May Budget Report – Commissioner Reader reviewed the May 2009 Budget Report by explaining significant expense and income differences.
 - 6.2.2 Audit – Commissioner Reader let the committee know that the yearly audit will be held July 2009.
 - 6.2.3 Staff Mileage Reimbursement – Associate Commissioner Paul Angelico reviewed the cost of rental cars for the assistant administrators. He indicated that the rental cars were cost effective for the Association when considering the payment of 48¢ per mile for staff travel. No questions were asked.

6.3 Legal Update

6.3.1 NF Legal Meeting – Alex Halpern gave a brief legal update and ended by stating it was fairly quiet with regards to any litigation or arbitrations.

6.4 Legislative Update

6.4.1 Legislative Recap – Bert Borgmann gave a brief legislative review. Legislator Nancy Todd talked about the Current Enrollment Bill, the New Trainers Bill and the Data Collection Bill. She felt that education was a winner this year.

6.5 National Federation Summer Meeting – Paul Angelico reviewed the expenses, social schedule, Hall of Fame and hospitality at the NFHS Summer Meeting.

6.6 Television Contract – Commissioner Reader reported that we haven't signed a television contract for the upcoming year and we were waiting to see if any better offers emerged.

6.7 Religious Accommodation Procedure – Commissioner Reader directed the committee to one of his goals that outlined the request for a religious accommodation procedure. Enclosed in the packets is the "General Procedure Regarding Rescheduling of State Events Due to Observance of the Sabbath." This year both Bert Borgmann and Bill Reader worked diligently to accommodate affected school by adjusting game times, dates, etc.

6.8 Coaches Association Courtesy Card Request – John Burke, President of the Colorado High School Coaches Association, approached Commissioner Reader with the request of adding a guest onto their CHSAA courtesy cards. The request died due to a lack of a motion.

7.0 REPORTS/MONTHLY ITEMS

7.1 School Board Association Update – Tom Sifers reported that their quarterly meeting is in two weeks. School finances are on the agenda.

7.2 State Department Update – John Condie reported that CDE is implementing a new online identity management system. There is also a new race/ethnicity management system in addition to new math, music, reading, and writing standards.

7.3 CADA Update – Kevin Land spoke as Dave Callan had to leave early. He reported that they had a successful CADA conference.

7.4 CASE Update – Don Anderson reported that this spring had been difficult due to budget cuts.

7.4.1 CASE Convention – July 29-31, 2009

7.5 District Reports

District 1 – Western Slope – Andy Johnson reported that the track championships were a success. Also, his league has concerns about how regular season soccer officials are assigned.

District 2 – Centennial, Frontier, Northern – Harry Bull had no report.

District 3 – High Plains, Lower Platte, Mile High, North Central, Patriot, Union Pacific, YWKC – Dennis Tjaden reported that everyone was pleasantly surprised with the state track meet.

District 4 – Jefferson County, Skyline – Kevin Land reported that the Skyline League had no report. The Jeffco League reported that they are having discussions regarding league alignment, their new online educational options (Virtual Academy) and other budgetary items.

District 5 – Denver, Metropolitan, Northern Front Range – Dick Katte reported that he's heard rumors of the Denver League splitting into a 4A and 5A division. Also, the Northern Front Range League is considering disbanding.

District 6 – Continental, Front Range, Pioneer, 5280 – Dave Callan left the meeting early, thus no report was given.

District 7 – Black Forest, Colorado Springs Metro, Tri-Peaks, West Central – Shelli Miles had no report.

District 8 – Fisher's Peak, Intermountain, San Juan, Southern Peaks, Southwestern – Steve Strong had no report.

District 9 – Arkansas Valley, Santa Fe, South Central, Southeastern – Richard Hargrove reported that there had been discussions regarding increased regular season ticket prices and officials' mileage fees. He asked the committee what the new official "score reporting system" is now that Rocky Preps is gone. Commissioner Reader let the committee know that unofficially the Denver Post is teaming up with VarVee and that is the organization that the CHSAA supports. Richard also congratulated Rhonda Blanford-Green for a successful state track meet.

8.0 ADJOURNMENT

There being no further business brought forth by the committee, it was moved (Katte) and seconded (Tjaden) to adjourn the meeting. Hearing no discussion, the motion passed unanimously and the meeting adjourned at 1:45 pm.

Respectfully submitted,

Approved by:

Bethany N. Schott
Assistant Commissioner

William R. Reader, Ed D
Commissioner