

CHSAA EXECUTIVE COMMITTEE MEETING
Vail Racquet Club – Royal Elk Room

FRIDAY, AUGUST 14, 2009
9:30 a.m. – 3:00 p.m.

MINUTES

1.0 ROLL CALL

1.1 Roll Call – Assistant Commissioner Harry Waterman called the roll. All members were present on Friday with the exception of Nancy Todd, Colorado State Legislature. (Nancy Todd did attend the meeting on Saturday, August 15.)

P Kevin Aten	P Tom Sifers
P Harry Bull	P Stephen Strong
P Dave Callan	P Dennis Tjaden
P John Condie	A Nancy Todd
P Alex Halpern	P Paul Angelico
P Andy Johnson	P Rhonda Blanford-Green
P Dick Katte	P Bert Borgmann
P Carl Lindauer	P Bill Reader
P Shelli Miles	P Tom Robinson
P Randy Miller	P Bethany Schott
p Joe Shehan	p Harry Waterman

1.2 Introduction of new members – Commissioner Reader welcomed and thanked everyone for attending the meeting. Dr. Reader then reviewed the professional histories and personal information of the three new Executive Committee members: Joe Shehan, District #4; Carl Lindauer, District #9; and Randy Miller, Colorado Association of School Executives Superintendent Representative.

1.3 Address, Phone, E-mail Form – President Shelli Miles encouraged the committee members to verify that the information on the personal and business information was correct.

2.0 APPROVAL OF MINUTES

2.1 Minutes of CHSAA Executive Committee Meeting of June 5, 2009 – It was moved (Condie) and seconded (Katte) to approve the June 5, 2009 committee minutes. There was no discussion and the motion was approved unanimously.

3.0 ADDITIONAL ITEMS

President Miles asked for additional agenda items. None were offered.

4.0 PRESIDENT, LEGAL, COMMISSIONER REPORTS

4.1 President's Update – President Miles congratulated the CHSAA staff for their efforts on a successful All-School Summit. She expressed her excitement over serving as President and challenged the committee members to enjoy themselves, but have a productive two days at this meeting. She is also acknowledged the challenge of hiring a new commissioner this upcoming year.

- 4.1.1 Executive Committee Code of Ethics – President Miles directed the committee to the Executive Committee Code of Ethics in their packets. She emphasized the importance of honoring these philosophies.
- 4.1.2 CHSAA History – President Miles pointed out the History of the CHSAA booklet that was provided to all Executive Committee members. It was last updated through the previous Commissioner, Mr. Bob Ottewill.
- 4.2 Legal Update – CHSAA legal counsel, Alex Halpern, was present as the CHSAA attorney. Mr. Halpern expressed that it has been a quiet summer.
 - 4.2.1 Executive Committee Release Form – Mr. Halpern quickly reviewed the Executive Committee release form and encouraged the members have their position on the Executive Committee confirmed by school districts as a part of their employment responsibilities. By doing this, he said that governmental immunity would help decrease liability of members.
- 4.3 Commissioner's Report – Commissioner Reader welcomed the committee and indicated that this summer had been very quiet with the primary action revolving around school boxes and planning for the conduct for the All-School Summit. He congratulated Mr. Angelico for his efforts and organization of a successful All-School Summit. Commissioner Reader then went through the itinerary for the next two days, encouraging people to be creative and open with their thoughts about how to make the Association better.
 - 4.3.1 Probation Action List – Commissioner Reader directed the committee to the list of schools/coaches on probation shown on the agenda item 4.3.1. It was moved (Tjaden) and seconded (Johnson) to remove the schools/coaches listed from probation. There was no discussion and the motion was passed unanimously.

Commissioner Reader directed the committee to the list of restrictions shown in agenda item 4.3.1. It was moved (Strong) and seconded (Katte) to remove the schools/coaches from restriction. There was no discussion and the motion was passed unanimously.
 - 4.3.2 Coaches on Probation Beyond One Year – President Miles pointed out a list of coaches who have been on probation beyond one year.
 - 4.3.3 Commissioner's Goals – Commissioner Reader handed out his goals for the 2009-2010 school year. It was moved (Katte) and seconded (Strong) to accept the four goals listed. The motion was approved unanimously.
 - 4.3.4 Personnel – It was moved (Bull) and seconded (Tjaden) to go into executive session to discuss personnel matters. Upon leaving executive session, President Miles talked about the procedure for the replacement of Commissioner Reader, who will retire at the end of the 2009-2010 school year.

5.0 REPORTS ON RECENT MEETINGS, ACTIVITIES

- 5.1 2009 NF Summer Meeting Review – President Miles shared her thoughts about the positive experience in Chicago. Her comments were supported by comments from other staff and committee members who were in attendance.
- 5.2 Insurance – Associate Commissioner Paul Angelico directed the committee to the CHSAA Liability Directors and Officers, Car and Building insurance policy. He shared that the fees have not increased over the past three years.
- 5.3 All-School Meeting Recap – Mr. Angelico reviewed the conduct of the recent All-School Summit that took place on August 4-5. He indicated that approximately 240 schools were represented with very favorable comments.
- 5.4 League Presidents/DAD's & New AD's Meetings – Assistant Commissioner Rhonda Blanford-Green reported that approximately 60 new AD's are in the Association this year. She gave a review of the League President/DAD and New Athletic Director Meetings, and once again, they were given favorable reviews.
- 5.5 Student Leadership Workshop – Assistant Commissioner Harry Waterman gave a review of the July Student Leadership Workshop conducted at Colorado State University. He said it was a successful event with virtually no issues.
 - 5.5.1 National Conference – Mr. Callan thanked the CHSAA for their support of the National Conference at Highlands Ranch High School this summer. The conference was a great success and gave Colorado some very favorable exposure.
- 5.6 CASSA/CHSAA Superintendents Meeting – Commissioner Reader reviewed the CASSA/CHSAA Superintendents Meeting that happened at the CASE Convention in Breckenridge. Commissioner Reader indicated that the meeting was not well attended, but a good opportunity to update those in attendance with current happenings at the CHSAA.
- 5.7 All-School Survey Results – Commissioner Reader reported on the results of the All-School survey. He reviewed the highlights which included the Transfer Rule, Sunday contact, the assigning of playoff officials and school finances (pay to play). Dr. Reader encouraged the committee to examine the results and consider potential by-law changes on Saturday.
- 5.8 Executive Committee District Rotations – A list of Executive Committee district rotations was distributed to all members asking for any corrections that might be evident.

6.0 NEW BUSINESS

- 6.1 Committee Mileage Reimbursement Review – Associate Commissioner Paul Angelico shared that the Federal reimbursement rate this year is 58 cents per mile. Last year the committee agreed to stay 10 cents per mile below the Federal rate. It was moved (Callan) and seconded (Sifers) to adopt a policy to keep mileage reimbursement at 10 cents below the IRS rate. This policy will take effect on September 1 and remain for the 2009-2010 school year. Changes in the IRS rate will follow the fiscal year beginning 2010-2011. The motion was approved unanimously.

- 6.2 State Tournament Sites – Assistant Commissioner Harry Waterman submitted additional state tournament sites for approval. It was moved (Bull) and seconded (Miller) to approve sites as submitted. The motion was approved unanimously.
- 6.3 CHSAA Policy Manuals – The committee was directed to the CHSAA policy manuals and encouraged to review these at their leisure. It was indicated that all policies included in the manuals had been approved by the CHSAA Executive Committee in the past. Mr. Bull recommended that each policy list an approval date of when it went into effect.
- 6.4 Video Conferencing Status – Commissioner Reader reported that the video conferencing equipment expenses came to approximately \$33,000. The equipment is in the process of being delivered and installed.
- 6.5 Officials' Background Checks – Assistant Commissioner Tom Robinson asked for a discussion concerning officials' background checks. He proposed a system that the CHSAA request a list of convicted child offenders three times per year, comparing that list to the list of CHSAA officials. The committee supported this concept as sufficient in verifying that officials had not been convicted as child offenders.
- 6.6 TV Contract – Assistant Commissioner Bert Borgmann indicated that the CHSAA had been successful in securing a television broadcast partner for the 4A and 5A football championships and the 4A and 5A boys and girls basketball championships. Comcast will produce these events in conjunction with ISPN.
- 6.7 Media Service Fees – Assistant Commissioner Bert Borgmann presented a new media service fee schedule. It was moved (Bull) and seconded (Tjaden) to approve the new contract to go into effect on January 1, 2010. Mr. Borgmann created the new fee structure after doing a comparison of other states' fees.
- 6.8 H1N1 Virus Precautions – A discussion was held concerning contingencies for an outbreak of the H1N1 virus and how the CHSAA would proceed if an outbreak occurred. The CHSAA sports medicine web-page will be kept up to date on information regarding this topic.

7.0 EXECUTIVE COMMITTEE MEMBER REPORTS

- 7.1 Colorado Association of School Boards – Mr. Sifers reported that CASB has budget concerns.
- 7.2 Colorado Department of Education – Mr. Condie reported that information on schools around the state can be accessed at www.schoolview.org. He also pointed out that approximately 45 new Superintendents turned over this year, slightly up from last year. Lastly, new CDE Social Studies standards have been written.
- 7.3 CADA – No report.
- 7.4 CASE – Mr. Aten reported that the attendance at the August CASE convention was up this year. He reminded the committee that Jana Frieler, Principal of Overland High School, is the President elect for NASSP. Mr. Miller reported the inflation will be .1% which is not good for Colorado schools. As a result, there will be a big impact on school district budgets.

7.5 District Reports

District 1 - Western Slope – Mr. Johnson reported that enrollments are declining in the Western Slope area. There are 12 new athletic directors in their area.

District 2 - Centennial, Frontier, Northern – Mr. Bull had no report.

District 3 - High Plains, Lower Platte, Mile High, North Central, Patriot, Union Pacific, YWKC
Mr. Tjaden had no report.

District 4 - Jefferson County, Skyline – Mr. Shehan reported that the Skyline League has plans to create a new league alignment for the 2010-2012 cycle. He reported having three new athletic directors.

District 5 -Denver, Metropolitan, Northern Front Range – Mr. Katte reported that the DPS schools have a second stadium with turf fields. The Metro League has concerns with new league alignments for 2010-2012. NFR has concerns whether they will continue to survive and special attention will be paid to them as they are next on the Executive Committee district rotation beginning in 2010.

District 6 - Continental, Front Range, 5280 – Mr. Callan had no report.

District 7 - Black Forest, Colorado Springs Metro, Tri-Peaks, West Central – Ms. Miles reported concerns from the CSM about league alignment. She also shared positive feedback from the CSM regarding the All-School Summit.

District 8 - Fisher's Peak, Intermountain, San Juan, Southern Peaks, Southwestern – Mr. Strong had no report.

District 9 - Arkansas Vy, Santa Fe, South Central, Southeastern – Mr. Lindauer reported that the Arkansas Valley League had concerns about the fitting of uniforms prior to summer football team camp. They may also resubmit the helmet proposal for 7 on 7 that failed in the January 2009 Board of Control. He shared the league's satisfaction with the state track meet this last spring.

8.0 2008-09 AUDIT REVIEW

8.1 Investments – No information regarding investments was discussed.

8.2 Clifton/Gunderson Representation Letter – CHSAA auditor, Mark Elmshouser from the Clifton/Gunderson auditing firm, was present to give the audit review for the 2008-2009 school year. He went through many accounting principles/standards and indicated that the financial affairs of the Colorado High School Activities Association are well represented and handled.

8.3 Potential Refund – As seen in the financial statements, the 2009 potential refund from the CHSAA to member schools is listed at \$236,662.

- 8.4 Management Letter – Mr. Elmshouser explained the CHSAA conducts business in a very professional and acceptable manner. There were virtually no suggestions for improvement of the current policies.
- 8.5 Preliminary Audit – Financial Statement – Mr. Elmshouser reviewed the CHSAA's balance sheet and statement of the cash flows along with the corresponding notes.
- 8.6 Acceptance – First reading – It was moved (Sifers) and seconded (Bull) to accept the first reading of the 2008-2009 CHSAA audit. There was no discussion. The motion was approved unanimously.

9.0 LEGISLATIVE REVIEW

- 9.1 Legislative Overview – Nancy Todd, the State Legislative Representative, reported that the first round of budget cuts will soon be announced by Governor Ritter and will have a definite impact on education. She also shared that Colorado is striving to be one of the 5-10 states receiving federal stimulus money.
- 9.2 Legislative Agenda 2009-2010 – On Friday, Steve Durham and Joan Green, CHSAA legislative liaisons and on Saturday, State Representative Nancy Todd, thanked the CHSAA for the opportunity to serve. Mr. Durham expressed that this has been the quietest year for the CHSAA at the State Capitol in some time. Collectively, they gave a review of the 2009 State Legislature. After their presentations, they recommended that the CHSAA pursue legislation to revise the arbitration statute found in the Colorado Revised Statutes. The committee supported this legislative proposal to revise the arbitration statutes. It was moved (Aten) and seconded (Shehan) to proceed with this bill. The motion was approved unanimously.

10.0 ADJOURNMENT

There being no further business brought forth by the committee, it was moved (Katte) and seconded (Strong) to adjourn the meeting. Hearing no discussion, the motion passed unanimously and the meeting adjourned at 3:07 pm.

Respectfully submitted,

Approved by:

Harry Waterman
Assistant Commissioner

William R. Reader, Ed D
Commissioner